

CADTH Post-Market Drug Evaluation

Bulletin #02

RFP Questions and Answers from RFP Information Session on March 22, 2022

Standing Offer Competition File C-220440

CADTH Confidentiality Statement: This document and all attachments herein are intended solely for the use of the individual(s) and/or organization(s) to which it is directed. It may contain privileged, confidential, or copyright-protected information. By accepting possession of this document, you agree to keep its contents in confidence and to not use, duplicate, or disclose the document to any other party for any purpose other than providing the services herein, unless otherwise agreed to in writing by CADTH.

Any unauthorized use of this document, copying, review, or disclosure, including use by anyone other than the intended recipient, is prohibited. If received in error, please delete this document and all copies immediately from your system and notify the sender promptly by email that you have done so.

Notes by CADTH:

- 1. Questions may have been edited for clarity or to maintain confidentiality.**
- 2. All questions are from the CADTH Information Session held on March 22, 2022.**

Question #01

Reference: RFP General Question.

Question: Will the Standing Offer winners need to access/collect data and such or will that be provided?

Answer: Data access or collection will depend on the query. Where data already exists network members and the PMDE Operations Centre will work to gain access to data. If data collection is required, this will be established in the scoping and refining stage of the query.

Question #02

Reference: RFP Table 1: Request for Proposal (RFP) Schedule and Timelines.

Question: When is the deadline to submit questions about the RFP?

Answer: The deadline to submit questions is 2:00 p.m. EDT on April 22, 2022. CADTH will respond to all questions using Bulletins, with the last Bulletin being posted no later than April 26, 2022.

Question #03

Reference: RFP Section 2.2 Applicant Eligibility.

Question: Who is eligible to apply for standing offer (SO) agreements?

Answer: Individuals or small teams may submit proposals for the SO agreements. For-profits, consulting firms and industry are not eligible.

Question #04

Reference: RFP Section 4.6 Fee Schedule.

Question: Will Standing Offer contractors be given funds up front similar to grant holders?

Answer: Successful applicants may be given a retainer up front which will be determined based on the team or individual's skillset and expertise.

Question #05

Reference: RFP Section 4.6 Fee Schedule.

Question: Is there a maximum amount for the retainer, or a range of acceptable values?

Answer: Applicants are not being asked to submit a retainer amount in the financial proposal. Retainers will be determined by CADTH based on the team size and the expertise and skillset they bring.

Question #06

Reference: PMDE Standing Offer Contractor - Technical Proposal Form 2022 and PMDE Standing Offer Contractor - Financial Proposal Form 2022.

Question: Can applicants modify the proposal Forms?

Answer: Applicants may modify the Forms as needed but must follow the Guidelines within the Proposal Guides and Forms.

End of file.