

## Role and Responsibilities of the Members From the General Public on the CADTH Board

### About the Board of Directors

The Board is the primary governing body of CADTH and is accountable to the Members of the Corporation, who are the Deputy Ministers of Health for participating federal, provincial, and territorial governments. The 13-member CADTH Board of Directors is composed of an independent Chair; a regional distribution of jurisdictional federal, provincial, and territorial representatives; and a number of non-jurisdictional representatives from health authorities, academia, and the general public. Directors are elected by the Members of the Corporation. Terms are three years in duration (and may be eligible to be renewed once).

The Board has overall responsibility for administering the affairs of the Corporation and providing the strategic direction to guide CADTH's success as the Canadian "go-to" provider of evidence and advice on the use of drugs and other health technologies.

There are two Members from the General Public on the CADTH Board. The Members from the General Public draw on their experience or demonstrated interest in issues related to health care at the community, regional, or national level. The Members from the General Public are full members of the Board with the same responsibilities and expectations, and subject to the same terms and conditions, as all other Board members.

### Qualifications

The Members from the General Public are not required to have a clinical background; however, they will be required to review and synthesize considerable amounts of information. The Members from the General Public should be familiar with issues in Canadian health care and have an understanding of the concept of evidence-informed decision-making.

The Members from the General Public bring forward the views and values of contemporary Canadian society. The Members from the General Public, however, do not represent any specific interest, group, or organization.

The Members from the General Public must be Canadian citizens residing in Canada, be at least 18 years of age, and must comply with the CADTH Board of Directors conflict of interest policy and Mutual Commitments on Conduct. In addition, all Members from the General Public shall demonstrate the following qualifications:

- A broad understanding of the Canadian health care system
- Knowledge and understanding of the mandate of CADTH and its role in the Canadian health care system
- Ability to relate to and respect a diverse range of values and beliefs
- Demonstrated awareness of, and interest in, the perspectives of the general public on issues related to health care services and medicines and ability to bring these perspectives to the Board table
- Previous experience serving on the Board of Directors of a not-for-profit organization
- Not currently employed within the pharmaceutical or medical device industries.

The ability to work in both official languages is considered an asset.

## **Remuneration**

With some exceptions, Directors of the Board are entitled to receive remuneration for time spent participating in CADTH business. Expenses incurred by Directors of the Board in the course of performing their CADTH duties are eligible for reimbursement, in accordance with the CADTH travel policy.

## **Time Commitment**

The Board meets in person approximately five times per year. All Directors are required to serve on one of two standing Committees of the Board. The anticipated time commitment of Directors is up to two days per month (excluding travel time). Approximately half of this time is expected to be spent on preparation in advance of meetings. Directors will be required to travel from time to time for meetings, which normally take place in Ottawa or, once or twice a year, in cities across the country.